

St.Andrew's Orienteering Club (Glasgow)  
Club Constitution - April 2024

**1. Name** - The Club shall be called St.Andrew's Orienteering Club (Glasgow) and the abbreviation "STAG" will be used in competition. (Herein referred to as the Club).

**2. OBJECTS** - The objects of the Club shall be to:

To encourage the promotion and development of the sport of Orienteering in and around Glasgow; to undertake other activities incidental or conducive to the furtherance of these objects and to support the activities of SOA/BOF Clubs within Scotland and the British Isles.

**3. MEMBERSHIP** -

- The membership categories shall align with the current SOA/BOF policy.
- A 'Friend of STAG' membership category shall be available to anyone wishing to be associated/have an interest in the work of "STAG".
- Membership fees shall be agreed by each Annual General Meeting.
- All members joining the Club shall be deemed to accept the terms of this Constitution and any byelaws published from time to time.
- Membership is Open to all, irrespective of race, occupation, or religious, political or other opinion.

**4. MANAGEMENT** -

- The affairs of the Club shall be steered by an Executive Body consisting of The Officers of the Club and shall consist of a Chairperson, Secretary and Treasurer who shall be responsible for directing policy and be full members of STAG, SOA & BOF.
- The Chairperson will normally retire from this position after he/she has served for a period of two years and should normally be succeeded by someone who is an active participant. Should there be no volunteer to assume the role of Chairperson, this shall fall to the Honorary President until such times that a volunteer is forthcoming.
- The Club Committee consists of the Club Executive plus the additions of any past Chairpersons and up to 10 other Club Members.
- A half-yearly meeting shall be held no later than 6 months after the AGM each year open to all STAG Members to review the time since the AGM, debate future events and policy. Informal discussions shall be held regularly throughout the year at events and email discussion where necessary with all interested STAG Members.
- The position of Honorary President may be offered at the AGM at the discretion of the Club Executive to whoever it sees fit. Any Honorary Member may attend the Club Committee Meetings, participate fully in discussion/voting and may, if desired be eligible for election at the Club AGM.

**5. FINANCE & ACCOUNTS** -

- The financial year shall run from 1 January to 31 December each year.
- The Treasurer shall be responsible for the preparation of Annual Accounts of the Club.
- The accounts shall be audited by an independent person appointed by the Club Executive.
- All cheques drawn against the Club's Funds shall be signed by two of the three agreed signatories.
- All members of the Club shall be considered jointly responsible for the financial liabilities of the Club.

## 6. GENERAL MEETINGS :

- **Annual General Meeting**

- The Club shall hold an AGM in March or April of the following year to -
- Approve the Minutes of the previous year's AGM and half-yearly meeting.
- Receive reports from the Officer Bearers and approve Annual Accounts which should have been audited.
- Agree on Membership Fees for the forthcoming year.
- Consider changes to the Constitution.
- Deal with other relevant business.

- **Extraordinary General Meeting**

- An EGM shall be called by an application in writing to the Club Secretary supported by at least 60% of Club Members.
- The Club Executive shall also have power to call an EGM by decision of a simple majority of its members.

- **Notices**

At least 30 days notice shall be given to all voting members of any Emergency General Meeting.

- **Voting**

- At AGMs, voting shall be confined to Members attending. Decisions put to a vote shall be resolved by simple majority.
- The Chairperson of the Club shall hold a deliberative as well as a casting vote.

- **Quora**

- The quoram at AGMs shall be those present and for Club Executive Meetings shall be two members.

- **Changes to the Constitution -**

- Any changes to the Constitution shall require a two-thirds majority of those present and eligible to vote at AGMs.
- Notice shall be given to all voting members of any EGM as specified in 6a and then any proposal to change the Constitution shall be submitted in writing to the Club Secretary at least 15 days prior to the meeting.
- Proposals for changes to the Constitution shall be signed by two members eligible to vote at an EGM.

## **7. BYE-LAWS :**

The Club Executive shall have the power to publish and enforce such byelaws as it feels necessary to govern the activities of the Club.

## **8. AFFILIATIONS :**

The Club shall be affiliated to the Scottish Orienteering Association, British Orienteering Federation and Local Sports Councils where appropriate and relevant to the work of STAG.

## **9. DISSOLUTION :**

In the event of the dissolution of the Club, any assets shall not be distributed amongst the members of the Club in any way whatsoever. Assets shall either be donated to charity or to Orienteering Clubs pursuing similar objects to STAG. A final decision will be made by those for whom "STAG" is their 1<sup>st</sup> claim Club. More than 1 organisation may benefit.

T.O'Brien, Hon.President  
02 April 2024.